

Pan American Youth and Masters Championships

San Salvador May 7-12, 2024



Team Managers' Booklet



**Pan American Youth and Masters Championships
San Salvador, El Salvador – May 7-12, 2024**



Dear Team Managers,

World Archery Americas and the Organizing Committee of the San Salvador 2024 Pan American Youth and Masters Championship and Pan American Junior Games Qualifier welcome you, your archers and team officials to the most important event for age categories in the American continent this year.

To ensure that all teams are properly informed on the technical and organizational structure of this event, we would like to share important information that may help you carry out your role as team managers.

We would like to wish you all a great tournament and a wonderful stay in San Salvador.

Best regards

Roberto Hernández
Chairman
Organizing Committee



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1- Important telephone numbers:

Technical Delegate:	Mr. Sergio Font	+57 300 6510562
Organizing Committee Chairman:	Mr. Roberto Hernández	+503 7740 9973
LOC Administration & Finances:	Ms. Silvia Perez	+503 7989 9088
Transportation:	Ms. Marcela Lemus	+503 7926 1400
Accommodation –Courtyard, Fairfield, Holiday Inn		
	Ms. Marcela Lemus	+503 7926 1400
Accommodation – Hotel Plaza and Hotel Terraza		
	Ms. Silvia Perez	+503 7989 9088
Medical Services:	Dr. Rafael Morales	+503 7286 4106
Airport pickups:	Mr. Douglas Nolasco	+503 7016 4042
Chairman of Judges:	Ms. Andrea Aguilar	+502 3905 2963
Results manager:	Mr. Andrés Gómez	+57 301 4169403

2- Archery Venue:

The event will be held at the permanent archery facility located in the Complejo Polideportivo de Ciudad Merliot, Santa Tecla La Libertad. It will be the same venue used for the Central American & Caribbean Games in July 2023. The field can accommodate 40 targets.

3- Event officials:

Technical Delegate:	Sergio Font (COL)
Chairman of Judges:	Andrea Aguilar (GUA)
Deputy Chairman of Judges:	Thalia Rojano (MEX)
Director of Shooting:	Vladimir Domínguez (CUB)
Judges:	Paola Praschker (ARG) Jocelyn Hernández (MEX) Jazmín Villarreal (MEX) Mandy Griego (USA) Kasdím Rodríguez (DOM) Jesús Guevara (ESA) Fátima Abullarade (ESA)



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Results team:	Andrés Gómez (COL) Miguel Mendoza (MEX)
Jury of Appeals:	Sergio Font (COL) – Chairman Fernanda Faisal (ESA) Christian Medina (CHI) Laval Falks (USA) Oscar García (CRC)

4- Team managers' WhatsApp group

All team managers and preferred contact persons have been added to a WhatsApp group through which we will provide and request information not included in this Booklet. Please make sure the names and WhatsApp numbers are registered on WAREOS before you arrive in San Salvador.

5- Team managers' meeting

The Team Managers' meeting will be held on May 7th at 11.00 am at the indoor venue located about 100 meters from the competition field.

Each team can be represented by up to three officials at each meeting. The meetings will be conducted both in English and Spanish.

6- Competition Schedule

The competition schedule can be found on IANSEO. Please, ensure that your team officials, coaches, and archers know when and where they should be shooting each day.

The times on the schedule are tentative. Only the start time for each session (morning and afternoon) is fixed. It is possible that a stage of the competition may start a few minutes before the time in the schedule. So, please, ensure that your archers arrive on the field early enough not to miss the start of their matches if they start a few minutes earlier than planned.



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7- Equipment inspection

Equipment inspection will be conducted by the judges on May 7th during both official practice sessions.

The judges may conduct random checks of the archers' equipment during the competition. This is allowed by the rules, so please advise your archers that they may be required to show their equipment to the judges at any time during the tournament.

AGE VERIFICATION: The judges will verify the age of each athlete against the category they have been registered in. **ALL ARCHERS WILL BE REQUIRED TO SHOW A PHOTO ID** (EITHER THEIR PASSPORT OR NATIONAL IDENTIFICATION DOCUMENT) when they show up for equipment inspection.

8- Coaches' position on the field

As has been implemented at the stages of the Hyundai World Cup and other events, a space will be reserved for the archers to place their equipment. The coaches and other team officials should not stand in this area, but behind a line on the field which will be located at least 6 meters away from the shooting line.

During team matches, a specific position will be allocated to the coaches.

9- Participating countries

Argentina	Bahamas	Bermuda
Bolivia	Brazil	Canada
Chile	Colombia	Costa Rica
Dominican Republic	Ecuador	El Salvador
Guatemala	Virgin Islands US	British Virgin Islands
Mexico	Peru	Puerto Rico
Trinidad & Tobago	United States of America	Venezuela



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10- Participants per category (Pan American Championships)

These are the numbers registered in each category as of May 5.

Recurve U21M	24 archers	4 teams (3 member teams)
Recurve U21W	21 archers	4 teams (3 member teams)
Recurve U18M	22 archers	4 teams (3 member teams)
Recurve U18W	17 archers	
Recurve U15M	10 archers	
Recurve U15W	14 archers	
Recurve 50+M	10 archers	
Recurve 50+W	7 archers	
Compound U21M	24 archers	5 teams (3 member teams)
Compound U21W	19 archers	3 teams (3 member teams)
Compound U18M	13 archers	
Compound U18W	15 archers	
Compound U15M	5 archers	
Compound U15W	4 archers	
Compound 50+M	13 archers	
Compound 50+W	3 archers	
Barebow U21M	2 archers	
Barebow U21W	2 archers	



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Barebow U18M	3 archers
Barebow U18W	2 archers
Barebow U15M+W	2 archers (both genders combined)
Barebow 50+M	2 archers
Barebow 50+W	4 archers

Mixed Teams

Recurve U21X	7 teams
Recurve U18X	9 teams
Recurve U15X	3 teams
Recurve 50+X	3 teams
Compound U21X	9 teams
Compound U18X	6 teams

Participants per category in the Asuncion 2025 qualifier – archers registered in the U21 categories who were born in 2005 or later.

Recurve U21M	21 archers	6 teams (2 member teams)
Recurve U21W	19 archers	4 teams (2 member teams)
Compound U21M	21 archers	
Compound U21W	15 archers	
Compound Mixed Teams		8 teams



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11- Scoring

Scoring will be conducted using a paper scorecard and a PDA. The scoring team will be available to explain to your archers how to enter the scores in the PDA's.

Please instruct your archers to verify that the scores entered in both the electronic and the paper scorecards are the same. All paper scorecards must have a total and show the number of 10s and Xs. They must all be signed. Absence of a total or a signature will cause the archer to be disqualified.

During finals, please instruct your archers' agents to check that what is entered in the scorecard is exactly what is on the target. Archer's agents are expected to sign their archer's scorecard, to have a pen to mark arrow holes and to have (if needed) a device to pull arrows from the targets.

12- Team Uniforms

All World Archery rules in connection with uniforms will be applied, except for the World Cup specific rule that requires archers and teams shooting finals to have two uniforms with different colors. The rule on sleeve colors for finals matches will be enforced.

13- Pan American Junior Games Qualification

Archers born in 2005 or later who have been registered in U21 categories will be the only ones allowed to shoot for Pan American Junior Games Qualification.

The following places will be allocated in the Pan American Youth Championship in San Salvador:

Recurve:

- Two (2) places per gender for each of the first three (3) countries in the team event.
- The team event will be held separately from the team event of the Pan American Youth Championship. The teams' qualification event will be held with two archers from each country in each team. These archers must have been born in the year 2005 or afterwards.
- Archers born in 2004 may participate in the 2024 Pan American Championship but will not be able to earn spots for the 2025 Games.



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- The best four (4) individual positions by gender (only one per country) for archers whose countries did not earn a team quota.
- If the 4 individual quotas are not completed in the qualification event, the unassigned quotas will be allocated in the second qualification event.
- This allocation of individual quotas will be held in a round of matches independent from the Pan American Championship in which only athletes born in 2005 or after who come from countries that did not earn team quotas will be able to participate.

Compound:

- One quota per gender for the three (3) top mixed teams (3 quotas per gender in total). The mixed team event of the first qualification event will be held separate from the mixed team event of the Youth Pan American Championship to ensure the fulfillment of the age requirement for 2025.
- This mixed team qualification event will include only the archers who were born in 2005 or after.
- Archers born in 2004 will be able to participate in the 2024 Pan American mixed team event but will not be able to earn quotas for the 2025 Games.
- The best two (2) individual positions by gender (only one per country) for archers whose countries did not earn a mixed team quota (2 quotas in total).
- If the 2 individual quotas are not completed in the qualification event, the unassigned quotas will be allocated in the second qualification event.
- This allocation of individual quotas would be held in a round of matches independent from the Pan American Championship, in which only athletes born in 2005 or after who come from countries that did not earn mixed team quotas would be able to participate.

14- Practice

There is no additional practice field. All practice will take place on the competition field. The organizers will provide shooting space and time to archers still in competition who will not be competing on a specific day (May 10, for instance). More information will be provided at the team managers' meeting.

15-Venue access

An access control system will be implemented. The accreditation cards will be checked at the entrance to the venue. Archers not shooting competition will not be allowed to enter the field of play.



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The organizing committee and the judges will strictly enforce the World Archery rules regarding the number of officials a team is allowed to have at the same time on the field. During individual matches, a team will be allowed one official for each archer in competition, plus the team manager just in case an appeal needs to be filed.

Archers who are eliminated from match play will be required to leave the field of play not later than 10 minutes after their matches have concluded. The same applies to team officials who no longer have their archers in competition.

Participants who hold a “guest” accreditation card will not be allowed in the archers’ rest area or anywhere else on the field of play. They can watch the competition from the stands. Their accreditation allows them access to the common areas at the venue (including the restaurant), and use of hotel-venue-hotel and airport-hotel-airport transport.

16- World Archery licenses

Archers and officials who have not participated at World Archery events in 2024 are expected to pay a World Archery license which includes the coverage of an insurance policy. The national federations concerned may have already chosen whether to pay prior to the event or to be invoiced and pay at the end of the year.

License payment (if your national federation has decided to pay them on site) must be made to the Technical Delegate in cash prior to the start of competition in San Salvador. The amount to pay is 100 CHF (or 115 USD) per license. All invoices are available on WAREOS.

17- Airport pick up and dropoff

The organizing committee will have volunteers meeting the teams at the airport. They will carry target faces so they can be easily identified.

If some luggage does not arrive with the team, please follow the usual baggage reclaim procedures, and inform the LOC airport staff so they can follow up accordingly.

If your flights to San Salvador area delayed or cancelled, please inform Douglas Nolasco by WhatsApp.



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For departures, please check with the LOC that the flight schedules they have are correct. A schedule of hotel-to-airport pickups will be posted.

18- Breakfast

Breakfast will be served in a designated area at the hotels with the following schedule:

Breakfast	06:00 to 09:00 am
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19- Lunch at the venue

Lunch will be served at the archery venue starting on May 6. All participants who booked their accommodation through the organizing committee will receive lunch coupons once their teams have made all due payments to the Organizing Committee.

The restaurant at the venue will open at 11:30 for archers competing in the afternoon and will close at 13:30.

20- Hydration

The organizers will provide each participant with a bottle of the event for water refills. There will be water dispensers under the tents.

21- Transportation

A transportation schedule will be published on Ianseo. Please be informed that the times listed on the schedule refer to the time the buses will depart. This means that it is advisable for your team members to be down at the lobby ready to board the buses at least 15 minutes before the buses are scheduled to leave.

The buses will leave for the venue and back to the hotels as soon as they are full.

The organizing committee will not provide additional transport to participants who are not on time to board their buses.



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22- Appeals

The Jury of Appeals will operate with three members at each time. They will be chosen from the pool of five members listed in this manual. The choice will depend on which countries are directly involved in the appeal and on the presence of the members at the venue at the time the appeal is lodged.

According to World Archery Rules, an intention to appeal must be presented to the Chairman of Judges not later than 5 minutes after the end of a stage of the competition or before the start of the next stage, whichever happens first.

Team managers have up to 15 minutes (including the five minutes referred to in the previous paragraph) to lodge the appeal in the proper format. The Chairman of Judges shall reject either the intention or the actual appeal if the time limits are not complied with.



Team nomination form

Country: _____

Recurve Women:

1.

2.

3.

athlete NOT in the team:

Recurve Men:

1.

2.

3.

athlete NOT in the team:

Compound Women:

1.

2.

3.

athlete NOT in the team:

Compound Men:

1.

2.

3.

athlete NOT in the team:

Name and signature of Team Manager:

.....

The results of the 3 highest scoring members of the team, per discipline and gender will automatically be used for the team events. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the team event. Forms to be given to the Results Manager or the Chairman of the Judges Commission at least 15 minutes before the start of the team competition.



Mixed team nomination form

Country: _____

Recurve Mixed team:

1.

2.

Compound Mixed team:

1.

2.

Name and signature of Team Manager:

.....

The results of the highest scoring male and female members of the team will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event.

Forms to be given to the World Archery head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the mixed team competition.



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Appeal Form

- This is an intention of Appeal This is an appeal form

(please tick appropriate box)

- Team Manager of the following country: _____
- Name of the Team Manager: _____
- Team (please name country) : _____
- Individual person (name) : _____
- Other (please specify) : _____

<p>Appeal Fee</p> <ul style="list-style-type: none"> • 50 USD

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): _____

Signature: _____ Name in printing: _____

Article 3.13.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.13.8:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

Article 3.13.4:

Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.

Received on: ____/____/____ Time: _____

by Chairperson of the Tournament Judge Commission

Signature: _____ Name in printing: _____